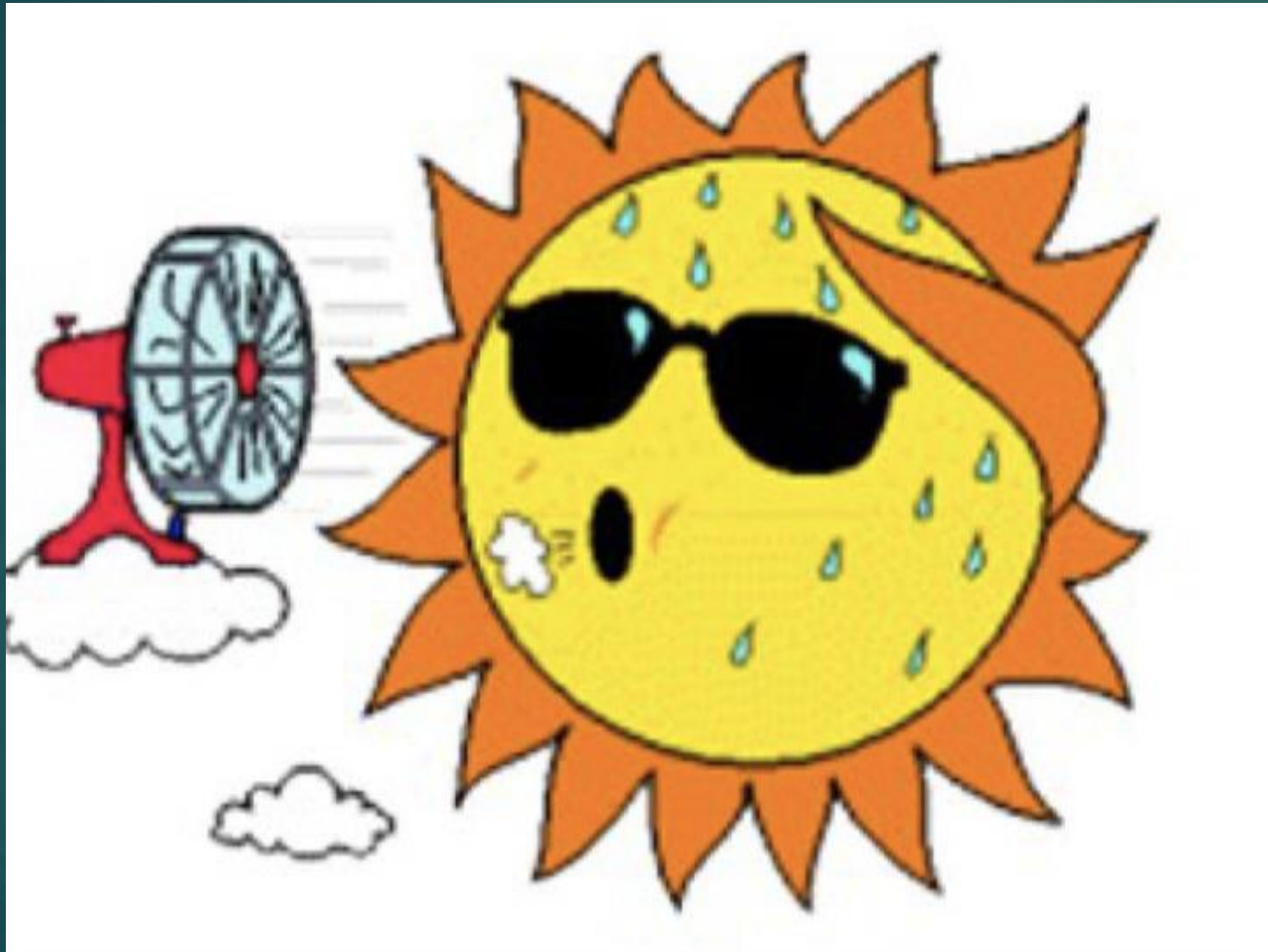


HFCS Fifth Year Information Night

Year Head - Ms. Lynda Doyle



WELCOME



Partnership

Ms Ingrid Fallon - Principal

Ms Denise O Keefe - Deputy Principal

Mr Liam Ferguson - Deputy Principal

Mr Derek Maher - Deputy Principal

Ms Lynda Doyle - Yearhead

Year Head - Ms. Lynda Doyle

Has overall responsibility for:

- ▶ Attendance / Punctuality
- ▶ Monitoring Academic Progress
- Coordinating Pastoral Care
- Discipline
- ▶ Liaising with Parents
- ▶ Liaising with tutors and subject teachers



Communication

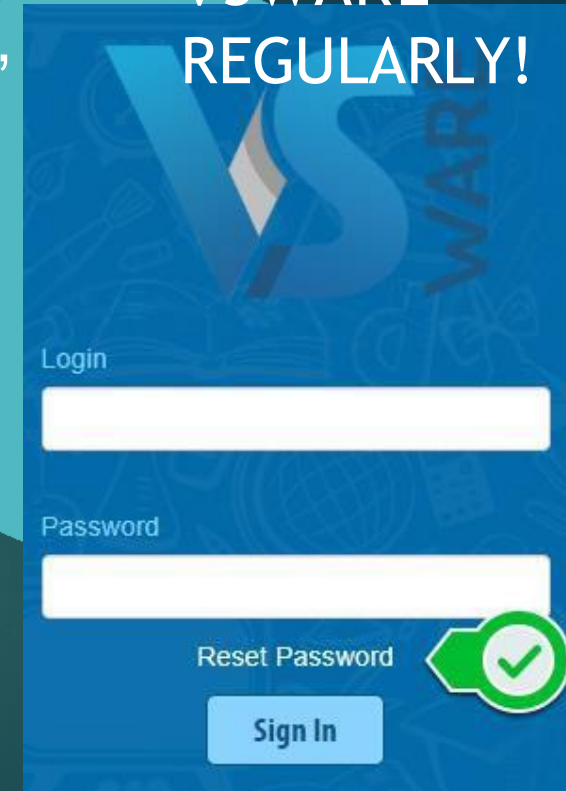
Parent/Guardian to School

- ▶ *The School Secretary, Ms. Lorraine O'Connell, is the main channel to contact teachers, Tutor, Year Head, Deputy Principals and Principal.*
- ▶ Phone calls (01-4580766)
- ▶ Emails to info@hfcs.ie
- ▶ ***Absence notes sent via Vsware.***
- ▶ Notes in dialann for individual subject teachers or contact made through email/phone call.
- ▶ All meetings between parents/guardians and staff members must be made by appointment.

Communication between school and parents

- ▶ VShare
- ▶ Parents/guardians can look at their child's timetable, attendance, assessment results and behaviour record on VShare.
- ▶ VShare is also the system used to communicate messages to parents/guardians.
- ▶ In order to receive messages, please ensure that you download the VShare app on your mobile device and allow notifications.
- ▶ Instructions on how to download the VShare app can be found here: <https://support.vshare.ie/en/parent-app-overview>

CHECK
VSHARE
REGULARLY!

A screenshot of the VShare login interface. The background is blue with a faint 'VSHARE' logo. There are two white input fields: the top one is labeled 'Login' and the bottom one is labeled 'Password'. Below the password field is a 'Reset Password' link with a green checkmark icon. At the bottom is a blue 'Sign In' button.

Login

Password

Reset Password

Sign In

Other forms of communication

- ▶ Website www.hfcs.ie
- ▶ Twitter [@hfcsrathcoole](https://twitter.com/hfcsrathcoole)
- ▶ Email info@hfcs.ie
- ▶ School reports
- ▶ Parent/Teacher Meetings.
- ▶ Meetings for specific issues eg. AEN, behaviour issues etc.
- ▶ Information Meetings



Date for Diary

- Well-being & Retreat Day
- Tuesday 24th September 2024
- Glendalough
- 5th Year Parent/Teacher Meeting :
- Tuesday, 28 January, 2025
(4.15pm - 6.45pm)



PASTORAL CARE TEAM

- ▶ Guidance Counsellors – Ms. K O Connell and Ms. C. Perris – Ms U. McDonnell
- ▶ Chaplain – Mr. N. Mc Connell
- ▶ AEN Coordinator – Mr. Michael Savage/ Ms. Hayleigh O' Keeffe
- ▶ Yearhead and Senior Management team.
- ▶ Tutors and subject teachers



Class groups and Tutors

Rang 51
Ms. S.
Connaughton /
Mr. L.
O'Sullivan

Rang 52 - Ms.
L. Hogan /
Ms. R. Kelly

Rang 53 - Ms.
G. Deasy / Ms.
N. McAndrew

Rang 54 - Mr.
S. Murphy / Mr.
J. Darcy

Rang 55 - Ms.
N. Cowzer

Rang LCA1 -
Mr. M. Bates

Supervised Study

- Supervised study is open to all 5th Year students.
- 4 week session starting on 09/09/2024
- Cost €65 per session
- Contact k.gernon@hfcs.ie



STUDENT SUPPORT TEAM

Team: Principal, Deputy Principals, Chaplain, Guidance Counsellors, AEN Coordinator

Core Purpose is to coordinate the support available for all students in the school

Student referrals are from staff, parents and students

Uniform & Class Equipment

Uniform

Students must wear full school

uniform

Students must have a note if not wearing the uniform(.

Note covers one day only and this should rarely happen.

PE Uniform

Students must wear correct school P.E. uniform on P.E. day. Only the official school P.E. gear is allowed (no leggings).

Make

Please make sure your son/daughter has all the books/ iPad etc. listed on their booklists

Ensure

Please ensure your child's name is on everything

Check

Please check your son's/ daughter's VShare regularly.

SCHOOL POLICIES



All HFCS policies and useful information are available on the school website



<https://www.hfcs.ie/our-policies-and-useful-information/>



The Code of Behaviour and Discipline should be read by students and parents and is available in the students' journals and on the website. It must be signed in the dialann.

Personal Electronic Devices

PLEASE READ
AUP POLICY
ON SCHOOL
WEBSITE

Must be off and out of sight at all times during school day

Students **must not** take photographs or recordings of any member of the school community.

Students must not use their personal electronic devices to abuse, threaten, harass or bully other students or staff or use these devices to invade the privacy of any member of the school community. Infringement of these rules is taken very seriously by the school.

Parents should not phone students during the school day

Please read www.cybersafeireland.org and www.webwise.ie

Health and Safety

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01

Always have an appointment

02

Entry on to school grounds must be by prior arrangement.

03

Drop off and pick up students at the front of the school

04

Do not stop on the roundabout or in the school gateway or across the driveways of houses

School Procedures

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Classes begin at 8.45am and finish at 3.40pm (1pm on Wed.). Students must be in school 5 minutes before first class in the morning and last class in the afternoon

Morning break is from 10.45am - 11.00am Lunch break 1.00pm - 1.40pm
Wednesdays: morning break is from 10.55 to 11.10am.

5th Year student are allowed to go to the village during lunch break. Students who wish to stay in school must remain in the school yard from 1pm - 1.20pm and go to their base rooms from 1.20 to 1.40pm.

5th year students must remain in their phase 4 during morning break.

A seating plan and cleaning roster is posted on each base room wall which students must adhere to.

Attendance & Punctuality

- ▶ New attendance coordinator is Ms. S. Connaughton. Email s.connaughton@hfcs.ie

Regular attendance is extremely important.

- ▶ Absence notes must be sent via VShare.
- ▶ Please avoid family holidays during term time
- ▶ Classes start at 8.45a.m. Students must be in school by 8.40a.m.



General Sickness Procedures and leaving school early

- ▶ Please do not send a sick child to school
- ▶ Student must not use mobile phone to contact parent/ guardian if they feel ill in school.
- ▶ The student must get the teacher's permission to go to Reception
- ▶ The school secretary then contacts the parent/ guardian
- ▶ PLEASE ENSURE THAT A CORRECT PHONE NUMBER IS ON VSWARE TO CONTACT YOU
- ▶ Student must be collected by parent/guardian and sign out at reception when collected
- ▶ Any student being collected by a parent during the school day must present a note to the Year Head or send a note via VSware and sign out at reception before leaving by the front door

Detention

- ▶ Is on Wednesdays from 1.15p.m. to 2.15p.m.
- ▶ Parents/ Guardians will be informed by the school when detention is given and the reason for detention
- ▶ Parents must organise transport home for their son/daughter
- ▶ Failure to attend detention may result in suspension
- ▶ If a student is unable to attend detention, a note must be presented to the Behaviour Management Co-ordinator.





Holy Family Community School



Holy Family Community School

Merit Comments

Merit comments are part of the student awards' system in the school.

- They are not given for academic achievement.
- They reward consistent good effort; sustained improvement and positive contributions to the school.
- It is an honour to be awarded a merit.
- Merit comments are awarded by staff and recorded on VShare. It is important to praise your son/daughter if he/she receives a merit .

Extra-curricular activities

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Athletics

Basketball

Choir

Debating

Gaelic
Football

Gymnastics

Hurling /
Camogie

Public
Speaking

Soccer

Get involved in the HFCS Parents Council

Follow us
on
Facebook



HFCS Parents Council Group

Follow us
on
Instagram



@hfcs_parents council

To join the
Parents Council
email



parents council@hfcs.ie

Parents Association

AGM - Tuesday October 8th at 6:30pm in the school

Students

We want our students to be happy in HFCS

Bullying will not be tolerated and should be reported to the school

Good manners and respect for one another .

Students are asked to treat others as they would like to be treated

Email: l.doyle@hfcs.ie

Thank You

